

## EU JOB OPENING

The Fair Trade Advocacy Office is looking for a team member

<b>Preferred start</b>	<b>(ideally) 1<sup>st</sup> September 2021 (but negotiable depending on availability)</b>
<b>Contract type</b>	<b>Indefinite contract, full-time or 80%, if the candidate so prefers</b>
<b>Location</b>	<b>Brussels, Belgium (with flexibility for part-time remote work)</b>
<b>Reporting to</b>	<b>Fair Trade Advocacy Office EU Policy Manager</b>
<b>Work permit</b>	<b>The candidate must have a permit to work and live in the EU</b>

### **BACKGROUND**

Fair Trade is a trading partnership, based on dialogue, transparency and respect, that seeks greater equity in international trade. It contributes to sustainable development by offering better trading conditions to, and securing the rights of, marginalized producers and workers – especially in the South. Fair Trade Organizations, backed by consumers, are engaged actively in supporting producers, awareness raising and in campaigning for changes in the rules and practice of conventional international trade. (*Definition of Fair Trade, Charter of Fair Trade Principles*)

The Fair Trade Advocacy Office catalyses collaboration within the international Fair Trade movement on policy, advocacy and campaigning activity; facilitates knowledge co-creation and sharing on Fair Trade policies and practices; and leads advocacy work on European Union legislation, policies and their implementation. [www.fairtrade-advocacy.org](http://www.fairtrade-advocacy.org)

### **WE ARE LOOKING FOR ...**

A person to lead the FTAO's work in relation to the promotion of sustainable and fair and textile supply chains. Our new colleague will provide advice on policy processes that can potentially affect the living conditions of workers and farmers in textile supply chains worldwide, and the environmental impact of the sector. Most importantly, we are looking for someone who is excited to learn and brings in ideas for moving the debate for fair and sustainable development forward; and of course we are looking for someone nice to work with!

The FTAO is a small team, and aims to have impact in EU policies through cooperation in larger networks. We are therefore looking for someone who excels at coordinating a rich network of collaborators that include members of the Fair Trade Movement, other civil society organizations, trade unions, academics and private sector actors among others. As a member of a small team, you will be working on different issues simultaneously and carry out a wide diversity of tasks. You will

be working in close contact with the rest of FTAO's staff members working in EU policies, and under the coordination of our EU policy manager.

## **KEY AREAS OF WORK**

- EU Strategy for sustainable textiles. Advocate for it to address the objectives of the Fair Trade movement. This will include cooperating with allies to find common positions and increase leverage during its negotiation and implementation
- Human and Environmental Rights Due Diligence. Advocate for the Sustainable Corporate Governance Initiative to be well fitted to address the particular challenges of the textile sector. You will collaborate with other members of the FTAO who are leading on this piece of legislation from a horizontal approach. We are particularly interested in someone who will bring to the team a deep understanding of the environmental dimension of HREDD.
- Thought leadership and coalition building. Contributing to develop Fair Trade movement positions with regard to textile policies, and to cooperate with non-Fair Trade movement allies to build coalitions.
- Research and advocacy. Work to visible the evidence and impacts of unfair purchasing practices in the textile supply chain, and based on it, advocate for EU policy action to eradicate these practices.
- Working with textile sector SMEs to understand the good practices some of them are already putting in place to have a positive impact, and also the obstacles they find.
- Representation of the Fair Trade movement towards policy-makers
- Draft position papers, write internal reports and articles and press releases, in coordination with colleague responsible for communications
- Commission and oversee research carried out by consultants, interns and volunteers

### **Management**

- Manage and report on EC grants (and other donors), in accordance with donor requirements, supported by our financial officer
- Manage project budgets, with the support of colleagues, external support if need be
- Identify external funding opportunities and put together funding proposals
- Support FTAO fundraising work
- Organise external advocacy and internal coordination events and meetings

## **PERSON SPECIFICATIONS**

### **Essential**

- Educated to bachelors' level in a relevant field (e.g. Political Science, Economics, Law or International Development)
- Prior knowledge and experience in the area of textiles, and in particular of public policies to ensure sustainability and human rights in textile supply chains
- Proven advocacy strategy drafting skills

- Proven project management skills
- Excellent strategic thinking and analytical skills
- Excellent spoken and written English
- Excellent networking and communications skills
- Able to work in a small team and independently with people from different cultural backgrounds
- Flexibility, ability to work under pressure, improvise and multi-task
- IT skills at user level (e.g. Word, Excel, Power Point)
- Right to work in Belgium

### **Desirable**

- Masters Degree in the above-mentioned academics fields
- Prior knowledge and experience in the following policy areas: Fair Trade, trade, public procurement, sustainable development, development policies, environment, Business and Human Rights
- Demonstrated knowledge of EU Institutions and proven experience of working to influence EU policies
- Experience of managing EC, public or private foundation grants – contractual and reporting requirements
- Experience in working with external consultants and academics
- Fluency in spoken and written French or Spanish

### **WE OFFER**

- A stimulating and dynamic international work environment
- Remuneration package in line with NGO standards
- Plenty of learning opportunities and space for taking initiatives

### **To apply**

- Please send your CV and cover letter to [enssle@fairtrade-advocacy.org](mailto:enssle@fairtrade-advocacy.org) before 4th July 2021 at 23:59 CEST.
- Candidates will only be contacted if selected for an interview. Interviews (plus written test) will take place online in July 2021.

Thanks for your interest in Fair Trade and in working with us!

### **Fair Trade Advocacy Office**

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